



**MARIN HEALTHCARE DISTRICT
BOARD OF DIRECTORS**

REGULAR MEETING

**Tuesday, July 12, 2022 @ 5:30 pm
Virtual, via Zoom**

MINUTES

1. Call to Order and Roll Call

Chair Su called the Regular Meeting to order at 5:01 pm.

Board members present: Chair Brian Su, MD; Vice Chair Edward Alfrey, MD; Secretary Ann Sparkman, RN/BSN, JD; Larry Bedard, MD; Jennifer Rienks, PhD

Staff present: David Klein, MD, CEO; Colin Leary, General Counsel; Louis Weiner, EA

2. General Public Comment

There was no public comment submitted.

3. Approval of Agenda

Dr. Alfrey moved to approve the agenda as presented. Dr. Bedard seconded. **Vote: all ayes.**

4. Approval of Minutes of Regular Meeting of June 14, 2022

Dr. Alfrey moved to approve the minutes as presented. Dr. Bedard seconded. **Vote: all ayes.**

5. Marin Gun Buyback Program

San Rafael Mayor Kate Colin presented a report (Tab #2) on the recent Marin Gun Buy Back Program event on June 4, 2022, organized by the San Rafael Police Department. She explained the collaborative efforts that were fulfilled for funding, outreach and logistics. Turnout for the event was high, response was strong, and the results were deemed successful. The need persists and more events will be scheduled both locally and partnered with other Bay Area regions.

Discussion ensued on Marin Healthcare District's desire to support the Marin Gun Buy Back Program. Dr. Klein suggested that the District commit to contributing \$10,000 per year for 3 years. Dr. Bedard so moved. Ms. Rienks seconded. Dr. Alfrey suggested that support for this program include support of awareness of the local Marin Stop The Bleed Program of the American College of Surgeons, and Dr. Su agreed with that. Mr. Brettner noted that \$20-30k should be added into the annual budget for such community programs, and Dr. Klein noted that it would be included when the annual budget is presented for final approval at the next meeting of the Board.

Dr. Su moved to commit to contributing \$10,000 per year for 3 years for the Marin Gun Buy Back Program, with additional support to be provided to the Marin Stop The Bleed Program as discussed above. Dr. Bedard seconded. **Vote by roll call: all ayes.**



6. Request by Marin Community Clinics for Capital Campaign Funding

Dr. Klein referred to the presentation to this Board last August of Dr. Mitesh Popat, CEO of Marin Community Clinics, which included details of their Capital Campaign. The Campaign is now at \$5.3M toward their goal of \$8M. MCC is requesting a Campaign pledge from Marin Healthcare District. Dr. Klein noted the appropriateness of a pledge of support and suggested \$10,000. There was general agreement. Ms. Rienks suggested checking MHD's Community Health Grant Policy whether there is a restriction on donating to capital campaigns.

Dr. Alfrey moved to commit a single pledge of \$10,000 to MCC's Capital Campaign. Ms. Rienks seconded. Mr. Brettner stated that it should first be determined if the MHD policy has a restriction, and if there is another avenue by which to fulfill this donation. Dr. Bedard moved to table this item to the next Board meeting until such a determination is made. Dr. Su seconded. **Vote: all ayes.** The motion was tabled.

7. Approval of Revised Conflict of Interest Code

Dr. Klein presented the MHD Conflict of Interest Code (Tab #3) and noted that it is required to be updated or verified periodically and filed with the County. The one change is under "Appendix: Designated Employees," with the deletion of "District Chief Operating Officer" since there is no longer such an officer.

Ms. Rienks moved to approve the MHD Revised Conflict of Interest Code, as presented. Dr. Alfrey seconded. **Vote: all ayes.**

8. MHD Election: District 1 "Get Out the Candidates/Votes" Campaign

Dr. Klein introduced Ms. Jill Kinney, Vice President of Marketing and Communications.

Ms. Kinney presented (Tab #4) an overview of the media campaign for the upcoming election (Nov 8), the budget for which is \$10,000. The campaign targets the new District 1 that includes the Canal Community. The message will be about what the Marin Healthcare District is, its role in the community, and the importance of working together as a community to ensure access to excellent healthcare.

The campaign timeline: Agree to tactics (today); 1st draft messaging (Aug 15); 1st draft layouts (Sept 1); Social media launch (Sept 30); Kits to schools/businesses (Sept 30); Annual Report mailing (Sept 15); Press release (Oct 1). This timeline was generally agreed upon.

The candidate filing period is July 18 – August 12. Mr. Leary noted that should no-one file for candidacy in District 1, the state election code requires that the County Board of Supervisors will make an appointment of someone qualified to fill the seat for the full term. This law is specific to Special Districts.

Dr. Klein noted that this media campaign is targeted to voters to urge them to vote, and not as a search for candidates.

Discussion ensued on how the public will know what district they reside in. Mr. Leary noted that the official data is now in control of the County Elections Department. They will post the updated interactive map this month.

9. Hospital Security and Threat Management Update

Dr. Klein reported that management has been discussing how to make the hospital and clinics safer in case of active threat and crisis. They just met with the Marin County Sheriff's



Office and are working with them on logistical details such as floor plans and total access provisions, and will work with them on goals and objectives for active threat drills, especially in the Emergency Dept. They will be given all pertinent hospital policies for review, and will work with them on modification of active threat education.

San Quentin is agreeing their armed officers would respond to an active threat event while securing inmate patients in the ED secure holding area.

The hospital security officer force will be increased and more highly trained.

HR is working on protocols for staff communication.

All off-campus facilities are being assessed, and these resources of security will be shared with them.

10. Committee Reports

A. Finance & Audit Committee

The committee did not meet and there is nothing to report.

B. Lease & Building Committee

The committee did not meet and there is nothing to report.

11. Reports

A. Hospital CEO's Report

Dr. Klein reported that the hospital is very busy in each area with unprecedented patient volumes. Covid has affected staffing but staff are doing a great job. About 150 new employees have been hired in the past few months, and traveler and contractor numbers are reducing. Epic/Apex installation requires extra labor for training.

Final decision will be soon on construction of the Ambulatory Services Building.

Recent CAP survey (lab) was successful.

This week is Trauma survey. Dr. Klein thanked Dr. Alfrey for his work in helping prepare for that.

The Joint Commission survey may happen any day.

A patient experience expert has been engaged, has provided good recommendations, and is finalizing the report.

Financial operations are strong, driven by volume and by operational efficiencies. Pressure on the balance sheet includes Epic/Apex costs, but the balance sheet is increasingly holding favorably.

Epic/Apex is on schedule to go live on August 6. Focus now is on training, with 400 outside superusers brought in for training. A command center will be activated and a communications plan put in place.

Covid patient numbers have been steady, between 5 and 10 inpatients, mostly with Covid variant rather than from Covid.

B. District CEO's Report

An upcoming meeting with McCarthy will address issues remaining to be resolved, including fire alarm system, water intrusion prevention, and drainage piping.



Ongoing capital improvement projects include building connectors, the hybrid OR that will be completed by this time next year, the Foundation-funded nuclear medicine project to be completed in a year, and renovating the birthing tubs in Labor & Delivery.

The orthopedic clinic in Terra Linda will be expanding.

Many lab analyzer machines will be replaced.

The Bon Air Bridge is finally open, greatly easing traffic around the hospital.

C. Chair's and Board Members' Reports

Ms. Rienks reported that the next webinar is in the planning stages and will be on the subject of health effects of climate change. Eating disorders will also be a future webinar topic.

Dr. Su reported that he has just recovered from Covid. He was vaccinated and double-boostered.

14. Agenda Suggestions for Future Meetings, Other Business

Dr. Klein spoke of scheduling the MHD Board Annual Retreat. The MarinHealth Board Strategic Planning Retreat is in October. He suggested moving the MHD Retreat to being after the MH Retreat in the new year when new MHD Board members have been in place for a couple of months. All generally agreed.

Mr. Brettner reported that FEMA reimbursements for both the District and the Hospital are still pending. He and his Finance team have weekly calls with FEMA, and Dr. Klein is connecting with Rep. Huffman for his help.

15. Adjournment

Chair Su adjourned the meeting at 7:04 pm.